

# Atoka County Chamber of Commerce

## BOARD MEETING AGENDA

October 24, 2024

- I. Call to Order
- II. Invocation
- III. Roll Call
- IV. Action regarding approval or disapproval of last meeting minutes. (see ATCH #1)
- V. Standing Committee Updates/Reports
  - **Financial (Budget/Fundraising) Committee**
    - Financial Report (separate attachment)
    - Discussion of possible reallocation of signage funds
  - **Business Development/Promotion/Leadership Committee**
  - **Legislative/Government Committee**
    - SWAT discussion
  - **Tourism/Community Committee**
    - Upcoming events
  - **Junior Chamber Ambassador/Junior Chamber Committee**
- VI. Other Business
- VII. Adjourn

### **Board Members**

- |                  |                   |
|------------------|-------------------|
| ○ Adam Canler    | ○ Patrick Jackson |
| ○ Chris Hinds    | ○ Kristi Harbuck  |
| ○ Calvin Carroll | ○ Marcus Logan    |
| ○ Chandra Potter | ○ Brad Erwin      |
| ○ Leta Self      | ○ Susan Bates     |

# Atoka County Chamber of Commerce

## Attachment no. 1:

The meeting was called to order at 12:00 on Thursday, September 26, 2024. Chandra Potter made a motion to adjourn, second by Patrick Jackson, all yes.

**In Attendance:** Adam Canler, Chris Hinds, Chandra Potter, Kristi Harbuck, Brad Erwin, Patrick Jackson, and Leta Self.

**Absent:** Calvin Carroll, Marcus Logan, and Susan Bates

## **AGENDA ITEMS**

- ❖ **Approval of Last Meeting Minutes** – Passed, but due to technical difficulties no first and second recorded.
- ❖ **Financial (Budget/Fundraising) Committee**
  - **Financial Report** – Patrick Jackson made a motion to accept the report, second by Brad Erwin, all yes. Financials show a slow quarter with membership dues being the main income. More fundraising needed.
  - **Communication tool discussion and action** – More research needed before voting on a specific tool. Chandra Potter made a motion to cap the price of the communication tool at \$150, second by Leta Self, all yes.
  - **Website proposal discussion and action** – KOE declined to submit offer to redesign Chamber website. Bid proposal from Choctaw Websites was \$2,500 with half the amount due up front and the rest upon completion and \$800 yearly maintenance fee. Motion passed with Erwin and Jackson abstaining from the vote.
  - **Office door re-lettered** – Contact Mullins to see if they can re-sticker the door.
- ❖ **Business Development/Promotion/Leadership Committee**
- ❖ **Legislative/Government Committee**
  - **Strat op meeting date** – Date set for Oct. 8<sup>th</sup> at noon – 4pm, lunch provided.
- ❖ **Tourism/Community Committee**
  - **Trifolds** – Second printing of tri-folds is complete; Board will divide and hand out.

# Atoka County Chamber of Commerce

- **Update regarding Christmas parade** – City is taking parade and has been informed that Chamber can help with crowd control and set up, but will not be responsible for registration and organization.

- ❖ **Junior Chamber Ambassador/Junior Chamber Committee**
- ❖ **Other Business**